IMPORTANT INSTRUCTIONS - READ ALL THE INSTRUCTIONS CAREFULLY BEFORE FILLING THIS FORM Please fill the details very Nearlly in BLOCK letters with Dark BLUE PEN only.

The state of the s				
To, THE CONTROLLER OF EXAMINATIONS, SOLAPUR UNIVERSITY, SOLAPUR - 413 255. Sir	FORM No.			
I wish to apply for ensuing University Convocation to obtain my Degree / Dip Certificate to be held in November / December, 20 and would request to kindly admit me to the same.	oloma 178)			
SOLAPUR UNIVERSITY, SOLAPUR. Annual Convocation for Conferring Degrees & Diplomas Certificates				
1. Faculty 2 PRN Number	3. Seat No.			
4. Applicant's Full Name in English -Beginning with Surname (in BLOCK LETTERS only)				
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The Property Make () 2 has been present to the control of the con				
6. Mothers First Name in English (in BLOCK LETTERS only) 6) Sex : 1) Male 2) Female				
7. Applicant's Full Address (in BLOCK LETTERS only) for Correspondence				
Chas Cotained Till the class obtained in the countries.				
Pin Code Compulsory				
Contact No. Email ID	@			
8. Name of Exam				
9. Month and Year of Passing 10. Class Obtained Space for Photograph Paste one recent photograph of Identity Card Size				
44 District Only Age in a second	Please do not Pin or Staple			
11. Principal Subject (If applicable) 12. Name of Branch (If applicable) Paste the Photograph neatly				
Ph D.M.Com., M.B.A., B.Com. B.O.A. B.G.A. M. Proj. Ph.D., M.So. B.So. M.C.A., B. C. (M.C. S. M. Phil.)				
The above information is true to the best of my knowledge. Signature				
13. Convocation Fees Paid Date :				
Rs. Place: Place:	Signature of the Candidate (Signature within the Box Only)			

SOLAPUR UNIVERSITY, SOLAPUR.

ANNUAL CONVOCATION FOR CONFERRING DEGREE & DIPLOMAS CERTIFICATES

General Instructions:

- 1. The applicant should write his / her Faculty name. अर्जदाराने विभागाचे नाव लिहावे.
- 2. PRN: The applicant should write his/her PRN given to him/her on registration पी. आर. एन. क्रमांक अर्जदाराने त्याला नोंदणीच्या वेळी देण्यात आलेला पी. आर. एन. क्रमांक येथे लिहावा.
- 3. Final Exam Seat No.: Enter the seat number of the final year examination. अंतिम परीक्षा आसन क्रमांक : अंतिम परीक्षेत आसन क्रमांक लिहावा.
- 4. Applicant's Name.: Should be Written in capital letters, format should be as on Final Year marks sheet Leave the blank box between names.
 अर्जदाराचे नांव : अर्जदाराने आपले नांव ठळक कॅपिटल अक्षरात लिहावे व ते गुणतक्त्यावर असावे. अर्जदाराने स्वत:चे
 आडनाव, स्वत: चे नाव, विडलांचे / पतीचे नांव व्यवस्थीत लिहावे.
- 5. The applicant should write their mother's first name only अर्जदाराचे त्याच्या आईचे नांव लिहावे.
- Sex : 1 Indicates Male (✓)
 १. पुरुष विद्यार्थ्यांने पुरुष २. स्त्री विद्यार्थींनीने स्त्री चौकोनात लिहावा.
- 7. Address for correspondences: Candidates address of correspondence with proper pin code, contact no. & E-mail address.

पत्रव्यवहाराचा पत्ता : अर्जदाराचे नाव व पत्ता पिन कोड सहित असावा, तसेच दुरध्वनी व ई-मेल ॲड्रेस लिहावा.

- 8. Applicant should write his / her name of Exam for which he/she apply for conferring degree / Diploma. अर्जदाराने आपल्या परीक्षेचे नाव लिहावे.
- 9. Month & year of Passing : उत्तीर्ण झाल्याचे वर्ष व महिना
- 10. Class Obtained : Fill the class obtained in the examination मिळवलेला वर्ग : या परीक्षेत मिळालेला वर्ग लिहावा.
- 11. Applicant Should Write his/her subject / subjects name विद्यार्थ्याने आपल्या विषयाचे / विषयांचे नावे लिहावीत.
- 12. Applicant Should Write his/her Branch name विद्यार्थ्याने आपल्या शाखेचे नाव लिहावीत.
- 13. Applicant Should Write his/her Convocation Fees Paid कर विद्यार्थ्या के पूर्वक अपन्य करावे.

Year of Passing	In Person Rs.	In Absentia Rs.	Late Fee Rs.	Super Late Fee Rs.
1) Current Year	500/-	500/-	100/-	200/-

FACULTY - SOCIAL SCIENCE

Ph.D., M.A., M.S.W. B.A., B.J.M.C., M. Phil. Dip. in Museology Dip. in Tourism.

FACULTY - COMMERCE

Ph.D.M.Com., M.B.A., B.Com, B.C.A, B.B.A., M. Phil. P.G.D.C.A., D.B.M, M.C.A.

FACULTY - EDUCATION

Ph.D., M.Ed., B.P.Ed., B.Ed., M.Phil. M.P.Ed.

FACULTY - ARTS & FINE ARTS

Ph.D., M.A., B.A., M. Phil.

FACULTY SCIENCE

Ph.D., M.Sc, B.Sc, M.C.A., B.S.C. (E.C.S), M. Phil.

FACULTY-LAW

LL.,M.LL.B.

FACULTY OF ENGINEERING

Ph.D., M.E., B.E., B.Pharm., M.C.A., B.Arch., M.Pharm.

The degree Certificate will be issued as per the name of the marksheet of the concerned candidate of this university.

- 1. Please fill the details very neately in BLOCK LETTERS with dark BLUE PEN only wherever necessary. कृपया सर्व माहिती अतिशय काळजीपूर्वक निळ्या गडद शाईने कॅपिटल अक्षरात लिहावी.
- 2. The annual Convocation for conferring Degrees /Diplomas will be held every year sometime in November /December of the year concerned in the University premises kegoan, Solapur-413255. The exact date and time of the Convocation will be notified later on.
- 3. Convocation programme will be sent to the candidate who take the degree in person.
- 4. Candidate should attach final year attested xerox copy of his /her Statement of Marks alongwith the application form.
 - अर्जासोबत शेवटच्या वर्षाची गुणपत्रकाची झेरॉक्स प्रत जोडावी.
- 5. After producing of fee receipts, Degree /Diploma certificate will be hand over to candidates receiving them in person in the University office, on the day and time which will be notified in due course of time. They must bring with them the receipt, duly signed to be exchanged for the certificates. In case such of the candidates, who fail to receive their Degree / Diploma / Certificates in persons their certificates will be sent to them of Postal Address by speed post.
- 6. If the Degree Certificate once sent is returned back to the University if undelivered the candidate will have to send required Speed Postal charges again.
- 7. Candidates who have applied for receiving their Degree / Diploma Certificates in person and that are to be included in the procession are requested to be in attendance at the place of procession at the notified time punctually on the Convocation Day. Along with the Degree Certificates and must appear in the Academic Costume.
- Complaints regarding errors in CERTIFICATE should be made in writing within one month from the date of
 issue of Certificate. Complaints regarding non receipt of Degree / Diploma Certificate be made in writing
 within three months from the date of convocation. Complaints received after prescribed time will not be
 entertained in any case
- 9. Candidates applying for two or more Degress, Diplomas, must Submit separate applications and pay separate fees for each Degree.
- 10. Candidates are requested to write their name accurately. The Degree Certificates will be issued as per name on the statements of marks of final year exam.
- 11. Write all particulars in Dark BLUE INK in Capital / block letters clearly and legibly. Do not scribble or overwrite.
- 12. Please fill in all details. Incomplete forms will not be accepted.
- 13. Do not use XEROX copy of this form. The form is also available at University website. http://su.digitaluniversity.ac. those students who download the form from website should include Rs. 10/- in convocation fees.
- 14. Please Paste a recent identity size photograph neatly. Do not Pin or Staple the Photograph.
- 15. Signature of student is essential. Signature should not overwrite on photograph it should fit in the specified box.

	By Order GIG Washington
.C.S), M. Phil.	FACULTY - COMMERCE Ph.D.M.Com., M.B.A., B.Com, B.C.A., B.B.A., M. Phil
Solapur-413005.	Controller of Examinations